

Germans Trias o Pujol Research Institute (IGTP) endorses the Requirements and Principles of the European Charter for Researchers, the Code of Conduct for the Recruitment of Researchers, and Open, Transparent, Merit-based recruitment promoted by the European Commission and follows Equal Opportunities policies. On 22 August, 2019, IGTP was awarded the "HR Excellence in Research" logo. This recognition reflects the commitment of the Institute to the continuous improvement of its human resources policies in line with the Charter & Code. The Institute works to ensure fair and transparent recruitment and appraisal procedure

LEGAL UNIT MANAGER (REF.: 2024/36)

1. JOB DESCRIPTION:

IGTP is currently looking for a **Legal Unit Manager** to lead the Legal Area of the institution and provide legal assessment from a comprehensive perspective and further develop the scope of the legal services' portfolio.

Reporting to the Managing Director, the successful candidate will lead a team composed by two lawyers and a paralegal with expertise in different fields plus external services.

2. QUALIFICATIONS AND EXPERIENCE:

The following requirements are mandatory:

- a) Degree in Law.
- b) Masters' Degree in Law (preferably data protection and intellectual property).
- c) Fluent in Catalan, Spanish and English.
- d) Minimum of 5 years' experience working in positions of similar responsibility.
- e) Proven track record in leading and managing teams.
- f) Knowledge of the public sector regulations, preferably in the health/research sector.
- g) Broad knowledge on Intellectual Property and Data Protection regulations.
- h) Practising Lawyer.

The following requirements are highly desirable (will be valued):

- i) Experience in the research/health sector.
- j) Postgraduate Studies in Leadership.

Competences:

- k) Team management and leadership.
- l) Confident and assertive attitude.
- m) Fair degree of personal/professional maturity.
- n) Excellent organisation and planning skills.
- o) Quality/Results orientation.
- p) Negotiation and management skills.

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- q) Flexibility and proactivity.

3. MAIN RESPONSIBILITIES:

- a) Set up the IGTP's legal strategy, in collaboration with the top management of the institution.
- b) Lead, coordinate and supervise the Legal Team providing support and consistent feedback.
- c) Provide fully legal assessment and advice to IGTP's Management and the institution's Research Groups.
- d) Directly intervene in the negotiation, drafting and review of the most sensitive/strategic legal issues of the institution: institutional agreements, creation of spin-offs, singular projects...
- e) Supervise the provided legal activity and legal advice to the Units of the IGTP structure.
- f) Guarantee institutional indemnity and liaise with the auditing bodies of the *Generalitat de Catalunya*.
- g) Coordinate the legal activity of the IGTP with the other institutions of the *Can Ruti Campus*.
- h) Promote, improve and monitor the institutional compliance system and IGTP's data protection strategy.
- i) Draft regulations and procedures.
- j) Define and monitor metrics and indicators of the area.

4. WHAT WE OFFER:

- a) Indefinite position.
- b) Full time position.
- c) Flexible working hours.
- d) Gross annual remuneration inherent to the square objected to this call, will be fixed based on the experience provided and the skills of the candidate, distributed in 12 payments.
- e) Flexible payment (childminding vouchers).
- f) 23 days holiday and 9 days for personal matters.
- g) Personal training opportunities.

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- h) Be part of an excellent multidisciplinary research centre with the HRS4R badge.
- i) Location on the Can Ruti Campus, a first-class translational research environment in the Barcelona area, in a very stimulating scientific environment. The IGTP offers a supportive, friendly and collaborative ecosystem to promote professional development and help you achieve your research goals.

5. FOR MORE INFORMATION:

<https://www.germanstrias.org/>

6. HOW TO APPLY:

Those interested must send a letter of motivation explaining their interest in the post, a CV and the contacts of 2-3 referees to the address seleccio@igtp.cat

APPLICATIONS THAT DO NOT INCLUDE THE REFERENCE CODE IN THE SUBJECT LINE WILL NOT BE CONSIDERED

Applications will be evaluated in accordance with the guiding principles and objectives of the supply systems, following the process described below:

- a) **Curricular evaluation:** analysis of the curriculum vitae to assess aspects related to training, professional career and experience in positions related to the job position under selection.
- b) **Personal interview:** once the résumé has been evaluated, the selected candidates will be called for a personal interview to verify and expand on the information detailed in the résumé and to evaluate aspects related to experience and professional skills.

Applications that do not meet the requirements, that are not included in the cases foreseen or that are not processed in accordance with the established procedure will not be considered in the selection process.

7. DEADLINE FOR APPLICATIONS:

The call for applications will close on May 10th, 2024.

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The IGTP, in its commitment to equal opportunities, guarantees equal treatment between candidates and persons with a degree of disability equal to or greater than 33 per 100, as accredited by the Spanish Autonomous Regions or the State Administration, or who have been declared to have a total permanent disability in a different profession through a resolution of the National Institute of Social Security, while retaining functional capacity for the completion of the tasks of the post will be positively considered.

