

Health and Safety Junior Officer at the People Management Unit

Introduction to the vacant position:

Reporting to the Health and Safety Coordinator, you will support all H&S functions, in compliance with IBEC standards and applicable regulations. You will manage risks and promote cultural change to reduce the probability of accidents and incidents and improve working conditions. You will bring added value to IBEC by promoting H&S culture across the organization.

Main tasks and responsibilities:

- Assist in conducting the risk assessments in all workplaces; foster the implementation of preventive measures and follow up of the preventive planification.
- Provide training for newcomers and specific courses in H&S.
- Support Safety visits or inspections at the workplace in order to check the H&S level of fulfilment in the workplaces.
- Support in audits and inspections.
- Promote a preventive culture in IBEC and give H&S advice.
- Coordinate medical check-up for IBEC staff.
- Research any accident or incident that may occur.
- Help in the Coordination of H&S activities.
- Collaborate to implement H&S promotion campaigns.
- Write H&S procedures, instructions, newsletters and registry documents.
- Ensure compliance with legal regulations regarding prevention of occupational risks and its monitoring.
- Collaborate with the participation in the different IBEC Committees and be in coordination with the HR Unit.
- Support the H&S Team in any necessary tasks and functions.

Requirements for candidates:

Essential:

- Master in Occupational Risk Prevention, with the three specializations (Safety, Industrial Hygiene, Ergonomics and Applied Psychosociology).
- Degree in Sciences (Engineering, Chemistry, Biology, Pharmacy, Biotechnology, etc.) or Psychology.
- 1 years of experience as a Health and Safety Technician in a company or institution. It is a plus, if the working experience is in a similar sector, like a research institute, Hospital, University, Company / Industry (pharma, biotechnology, food or beverage, beauty...), External Prevention Service
- High level of English.
- Minimum Elementary level of Catalan
- Competences and skills: Responsibility, Teamwork, Proactivity, Problem-solving, Communication, Commitment, Integrity, Critical and Analytical thinking, and Desire to learn.
- User knowledge in Office 365.

Advantageous:

- Experience or participation in in specific Health and Safety activities, like, risk psychosocial study, or specific assessment of the hygiene risk, ergonomic studies, emergency procedures, provide training in health and safety matters...
- Experience in working with occupational risk prevention databases, and the implementation of these would be a plus.
- Experience working with ISO 9001, ISO 45001, OHSAS.
- Knowledge and/or experience in audits.

We Offer:

- Number of available positions: 1
- Starting date: January 2025
- Working conditions:
 - Full time (37.5h) or part time temporary contract.
 - Salary according to experience and Knowledge.
 - Measures to reconcile work and family life (parental leave, flexible schedule working hours, 2 days of telework, 23 working days of paid holidays, 9 leave days for personal matters, among others).
- IBEC ensures equality of access to professional development opportunities irrespective of employment status, length at IBEC or other factors. The IBEC's yearly training catalogue offers a wide range of training in technical and transferable skills including mobility grants and a Mentoring programme for predoctoral and postdoctoral researchers.
- Stimulating, interdisciplinary research and high-quality international scientific environment.
- Induction programme to facilitate incorporation at IBEC and additional support is provided for foreigners to obtain Visa-working permit and to install in Barcelona.

How to apply:

Until January 15th an online application form is available through IBEC dedicated site:

<https://careers.ibecbarcelona.eu/>

Only those applications submitted before the deadline will be evaluated.

Reference: HSO_CM

If you have any further question regarding your application, please contact us at

jobs@ibecbarcelona.eu

Principles of the selection process:

IBEC is committed to the principles of the Code of Conduct for the Recruitment of Researchers of the European Commission and the Open, Transparent and Merit based Recruitment principles (OTM-R) <https://ibecbarcelona.eu/careers-at-ibec/jobs/>

IBEC's Commitment on equal opportunity:

Our strength and excellence as an international transdisciplinary Research Institute are based on diversity. Being an equal opportunity employer, we are committed to diversity and inclusion, so that we support employees irrespective of their gender, nationality, religion, disabilities, age, sexual identity or cultural and socioeconomic background."



IBEC actively looks for female candidates for Senior positions ensuring that at least 40% of shortlisted applicants invited to interview have to be women with comparable level of CVs as the male candidates. At the end of the evaluation process, in case of equal merit, priority will be given to female candidates.

For candidates with children that come from outside Barcelona, we offer babysitting services during the interview, so you don't have to worry about anything else than doing a good interview. Contact us if you are interested in this service.

IBEC, as a signatory of the San Francisco Declaration on Research Assessment (DORA), will consider, especially for early-stage investigators, much more the scientific content of research outputs, than publication metrics or the identity of the journal in which it were published.



HR EXCELLENCE IN RESEARCH

Protection of personal data:

IBEC guarantees that candidates' personal data are processed in accordance with the requirements of the EU General Data Protection Regulation (GDPR) and Law 3/2018 on Data Protection.

Personal data will be processed solely for the purposes of the selection process.

Who we are?

The Institute for Bioengineering of Catalonia, IBEC is an interdisciplinary research center focused on Bioengineering and Nanomedicine based in Barcelona. IBEC is one of the top research institutions named as a Severo Ochoa Research Centre by the Ministry of Science, Universities and Innovation, which recognizes excellence at the highest international level in terms of research, training, human resources, outreach and technology transfer.

IBEC's mission is to develop international high-quality interdisciplinary research that, while creating knowledge, contributes to making a better quality of life, improving health and creating wealth. A close link with key universities, reference hospitals and corporations, are assets that facilitate achieving the mission.

IBEC was established in 2005 by the Generalitat de Catalunya (Autonomous Government of Catalonia), the University of Barcelona (UB) and the Technical University of Catalonia (UPC).

IBEC is located within the Barcelona Science Park and is managing 3.800 square meters facilities, with an annual budget of 22 Mio€; 4.150 square meters of facilities; 21 research groups and a team of researchers and support services of 400 people from 35 different countries.
www.ibecbarcelona.eu