

PROJECT MANAGER

Synapse is a Spanish company specialized in the management of complex research and development projects in the health sector, with wide experience in public-private international collaborations and consortia. We are looking for creative, dedicated and talented professionals who aim to develop their skills and pursue opportunities to advance in one of the leading companies in this field.

REQUIRED

- University degree.
- Minimum of 2 years' experience in a business environment.
- Fluency in Microsoft Office.
- Fluent in English and Spanish.
- Available to travel.
- Excellent communication skills, high capacity to take up independent work in a dynamic environment, confidence with multi-tasking, proactivity, organizational capacity, due diligence in problem resolution, attention to detail, and teamwork attitude.

DESIRABLE

- Degree in Business Management or Health Sciences, with good academic achievement.
- Specific training in project management. Knowledge of project management software (e.g., MS Project) and information/documentation software (e.g., SharePoint, Teams).
- Experience in the management of European or other international collaborative projects (e.g., Horizon Europe/IHI JU, EMA, EFPIA). Previous experience with public-private consortia.
- Experience or training in health informatics or clinical research.
- Knowledge of the pharma environment, regulatory and/or the public research sector.
- Knowledge of other EU languages.

TASKS

- Management of wide, top-level research projects, supporting all institutions with tasks such as: project implementation, monitoring and project plan update, risk management, communication and dissemination strategies, organizational aspects related to the project (Consortium meetings, minutes, etc.) and financial management, including control of the budget.

OFFERED

- Salary to be negotiated according to profile.
- Full-time position.
- Potential short-term professional development.
- Immediate incorporation.
- Social benefits.

Applications, including CV and motivation letter (in English), to be sent to:
mcmontes@synapse-managers.com

